



Superior Court of California, County of El Dorado

PUBLIC NOTICE RE: TEMPORARY CLOSURE OF CLERK'S COUNTERS, ONLINE PAYMENT SERVICE AND ONLINE TELEPHONIC APPEARANCE SERVICE

The Superior Court of California, County of El Dorado (Court) is transitioning to a new case management system. To support this transition, temporary modifications to Court operations will occur as follows:

Clerk's Counters

On **Thursday, October 14, 2021, and Friday, October 15, 2021**, Clerk's Counters will be closed to the public in all Court facilities. Services provided at the Clerk's Counters will be accessible as follows:

- **Drop Box** – A drop box is available at each Court facility. Filings placed in drop boxes after 4:00 p.m. will be filed by the Court on the next court day.
- **Record Search Requests** – Requests may be submitted by mail or fax. For information on how to submit a record search request visit <https://www.eldorado.courts.ca.gov/online-services/record-search-requests>.
- **General Information** – For information on how to contact the Court by phone or email visit <https://www.eldorado.courts.ca.gov/general-information/locations-contact-info>.

Online Payment Service

From **11:59 p.m. on Wednesday, October 13, 2021, through 11:59 p.m. on Sunday, October 17, 2021**, the Court's online payment service will not be available to accept credit card or EFT payments for traffic and criminal fines. For more information visit <https://www.eldorado.courts.ca.gov/online-services/pay-fines>.

Online Telephonic Appearance Service

From **11:59 p.m. on Wednesday, October 13, 2021, through 11:59 p.m. on Sunday, October 17, 2021**, the Court's online telephonic appearance service will not be available to schedule or cancel telephonic appearances. For more information visit <https://eldorado.courts.ca.gov/online-services/telephonic-appearances>.