

**THE SUPERIOR COURT OF CALIFORNIA
COUNTY OF EL DORADO**

**REQUEST ADJUDICATION WITHOUT AN APPEARANCE
ON A TRAFFIC CITATION OR OTHER INFRACTION CITATION**

If you have received a traffic citation or a citation for any infraction you may submit this form to request adjudication of your case without an appearance at the El Dorado Superior Court (Court). Submit the completed form and proof of correction (when applicable) to the location listed on your citation:

Location	Placerville	South Lake Tahoe
Email	infractionservices@eldoradocourt.org	infractionservices@eldoradocourt.org
Mail	El Dorado Superior Court 2850 Fairlane Court, Suite 120 Placerville, CA 95667	El Dorado Superior Court 1354 Johnson Blvd. South Lake Tahoe, CA 96150
Fax	(530) 626-0656	(530) 542-9102

Note: Requests must be submitted no later than **SEVEN (7) DAYS PRIOR** to your appearance. Upon receipt of a complete form, your appearance will be vacated, and the Court order will be issued within 10 court days.

YOUR INFORMATION

First Name (Print):	Last Name (Print):	Case/Citation #:
Date of Birth:	Email address:	Phone Number:
Address:		

REQUEST FOR ADJUDICATION

1) I AM REQUESTING A FINE REDUCTION:

Please provide a brief explanation: _____

AND Select an option from #2 below.

2) I AM REQUESTING THE FOLLOWING (Check One):

2a. Full payment of amount imposed **with** traffic school. I understand that full payment of the amount imposed will be due within 30 days from the Court order.

2b. Payment plan **with** traffic school. I understand that full payment of the amount imposed will be due within 90 days from the Court order **and** an additional \$60.00 administration fee will be added to the fine balance. Partial or full payments will be accepted.

2c. Full payment of amount imposed **without** traffic school. I understand that full payment of the amount imposed will be due within 30 days from the Court order.

2d. Payment plan **without** traffic school. I request the following monthly payment: \$50.00 \$25.00
 Other: _____. I understand that the first payment will be due within 30 days from the Court order **and** an additional \$60.00 administration fee will be added to the fine balance.

2e. Proof of correction is submitted with this form. I understand each correctable item has a \$25.00 fee imposed that will be due within 30 days from the Court order.

I understand by submitting this form, I am pleading guilty to the violation(s) listed on my citation and agree to waive my personal appearance in court.

I declare under penalty of perjury under the laws of the State of California that the information I have provided is true and correct.

Date: _____ Signature: _____