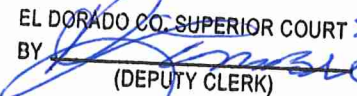


**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF EL DORADO**

1354 Johnson Boulevard  
South Lake Tahoe, CA 96150

**FILED**

JUN 11 2020

EL DORADO CO. SUPERIOR COURT  
BY   
(DEPUTY CLERK)

DATE: June 11, 2020  
JUDGE: Suzanne N. Kingsbury, Presiding Judge  
CLERK: Derinda Lambie

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**ADMINISTRATIVE ORDER RE:  
DISCONTINUING DAYTIME DUTY JUDGE ASSIGNMENTS**

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Effective June 15, 2020, the Third Interim Order re: Modifications to Court Operations is amended as follows:

The court will no longer have a designated daytime duty judge for purposes of requesting the issuance of search and arrest warrants, protective custody warrants, subpoenas, or other documents requiring an immediate judicial signature. Representatives of local law enforcement agencies, the District Attorney's office, the Public Defender, the Probation Department, the Department of Health and Human Services, or other agencies who require an immediate judicial signature are directed to contact the supervisor or lead clerk at the facility where such documents were previously presented for signature for instructions on accessing the appropriate court facility.

Additionally, ex parte requests for the issuance of emergency civil orders, which includes all family, civil, and probate matters are to be submitted to the facility where such documents were previously presented, and will be reviewed and heard by the judicial officer currently assigned to that department as set forth in the El Dorado County Superior Court Local Rules. Until the clerks' offices are fully open to the public, such requests are to be deposited in the drop box outside the facility no later than 4:00 p.m. for processing the same judicial day, or submitted via a fax filing service. If documents are placed in the drop box after 4:00 p.m., on a weekend, or on a court holiday, they will be processed the next business day.

IT IS SO ORDERED.

Dated: June 11, 2020



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SUZANNE N. KINGSBURY  
Presiding Judge of the Superior Court of California